

NORTHWEST INDIANA SPECIAL EDUCATION COOPERATIVE
2150 W. 97th PLACE
CROWN POINT, IN. 46307
July 12, 2023

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

1. Mr. Larry Biggs called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.
2. Mrs. Judy Dunlap took Roll Call. The following members were recorded as present: Mr. Larry Biggs for Lake Station, Mrs. Louise Neese for Lake Ridge, Ms. Sylvia Pedroza for River Forest, Mr. Frank Porras for Hobart, Mrs. Judy Dunlap for Merrillville, Dr. Nathan Kleefisch for Tri-Creek and Mrs. Erica Smith-Gomez for Highland. There was no representation from Hanover.
3. Mr. Biggs asked for comments or questions on agenda items from the audience. Mrs. Lori Brown Runyon introduced herself as the new Northwest Coop Teachers Union, NTCU, President.
4. Mr. Biggs asked for any additions or deletions to the June 14, 2023 minutes. Mrs. Smith-Gomez moved for Board approval of the minutes, as presented. The motion was seconded by Mr. Porras and passed unanimously.
5. Ms. Rosinko recommended Board approval of the monthly financial reports dated June 30, 2023, as presented. Dr. Kleefisch moved for Board approval of the monthly financial report. The motion was seconded by Mrs. Dunlap and passed unanimously.
6. Ms. Rosinko requested Board approval of Resolution #23-06 To Transfer Amounts from the Education Fund to the Operations Fund, as presented. Dr. Kleefisch moved for Board approval of Resolution #23-06. The motion was seconded by Mrs. Neese and passed unanimously.
7. Mrs. Horn requested Board approval of Resolution #23-07 Re:/ For Purposes of Evaluation and Dismissal for NISEC Employees – Superintendent, as presented. Mr. Porras moved for Board approval of Resolution #23-07. The motion was seconded by Mrs. Neese and passed unanimously.
8. Mrs. Horn requested Board approval of Resolution #23-08 Re:/ For Purposes of Evaluation and Dismissal for NISEC Employees – Principal, as presented. Dr. Kleefisch moved for Board approval of Resolution #23-08. The motion was seconded by Mrs. Neese and passed unanimously.
9. Mrs. Horn requested Board approval of the Anderson Grant for the 2023-2024 school year, as presented. Mrs. Dunlap moved for Board approval of the Anderson Grant for the 2023-2024 school year. The motion was seconded by Mrs. Neese and passed unanimously.
10. Mrs. Horn requested Board approval of the revised NISEC Cluster Program Chart for the 2023-2024 school year. Mrs. Horn explained the changes to the cluster program chart were made because of space in some of the districts. Dr. Kleefisch moved for Board approval of the NISEC Cluster Program Chart for the 2023-2024 school year, as presented. The motion was seconded by Mr. Porras and passed unanimously.

11. Mrs. Horn requested Board approval of the NISEC Board of Managers and SAC meeting dates for the 2023-2024 school year. Mrs. Dunlap moved for Board approval of the NISEC Board of Managers meeting dates for the 2023-2024 school year, as presented. The motion was seconded by Dr. Kleefisch and passed unanimously.
12. Mrs. Cain presented a memo regarding long-term teacher sub pay for paraprofessionals to the Board of Managers. Mrs. Cain requested Board approval to adjust the substitute pay for paraprofessionals who are working towards a Bachelor's degree. Dr. Kleefisch moved for Board approval to adjust the substitute pay for paraprofessionals, as presented. The motion was seconded by Mrs. Neese and passed unanimously.
13. Mrs. Cain discussed the need to make an additional adjustment the salary range for the Eagle Park School Nurse and presented the memo regarding the adjustment. Mrs. Cain then request Board approval to adjust the salary range for the Eagle Park School Nurse. Mrs. Dunlap moved for Board approval to adjust the salary range for the Eagle Park School Nurse, as presented. The motion was seconded by Dr. Kleefisch and passed unanimously.
14. Ms. Rosinko requested Board approval of the specialty staff retention plan for the 2023-2024 school year. Ms. Rosinko explained the specialty staff retention plan is to increase the salaries of our Speech and Language Pathologists. Mrs. Smith-Gomez moved for Board approval of the specialty staff retention plan for the 2023-2024 school year, as presented. The motion was seconded by Mrs. Neese and passed unanimously.
15. Mrs. Cain presented the job description for Safety Coordinator to the Board of Managers. Mrs. Cain feels this position will increase safety at Eagle Park Community School and provide another level of security. She explained this position will assist with building level safety training.
16. Mrs. Horn requested Board approval of the salary chart for registered employees for the 2023-2024 school year. Mrs. Horn made note of the new Safety Coordinator position's salary on the chart. Dr. Kleefisch moved for Board approval of the salary chart for the registered employees for the 2023-2024 school year, as presented. The motion was seconded by Mr. Porras and passed unanimously.
17. Mrs. Horn requested Board approval of the Valparaiso University Affiliation Agreement. Mr. Porras moved for Board approval of the Valparaiso University Affiliation Agreement, as presented. The motion was seconded by Mrs. Dunlap and passed unanimously.
18. **Director's Report:**
 - ✓ Mrs. Horn shared the revised NISEC Administration District Director Additional Duties chart.
 - ✓ Mrs. Horn shared the Indiana Education Employment Relations Board, IEERB, compliance report. Mrs. Horn shared the one finding regarding the collective bargaining agreement and informed the Board of Managers that she is working with Michelle Cooper to obtain language for the collective bargaining agreement for the 2023-2024 school year. She also mentioned her and Kathy Cain are attending the IIERB collective bargaining training in Indianapolis in August.
 - ✓ Mrs. Horn shared the NISEC's recruitment efforts including Teachers, Speech and Language Pathologists and Paraprofessionals.

19. **Personnel:**

Mrs. Winkoff recommended approval to the following personnel actions:

A. Retirement

None at this time.

B. Resignations

Certified

Mary Jo Brown, School Psychologist, effective June 2, 2023.

Selena Burgos, Social and Emotional Learning Teacher at Eagle Park Community School, effective June 2, 2023.

Vanessa Chandler, Mild Interventions Teacher at Hobart High School, effective June 5, 2023.

Emily Spencer, Early Childhood Teacher at Evans Elementary, effective June 1, 2023.

Elizabeth Vaughan, Educational Diagnostician, effective June 5, 2023.

Classified

Myeasha Brown, Paraprofessional at Salk Elementary, effective May 17, 2023.

Sharon D'Apice, Paraprofessional at Lowell Middle School, effective June 2, 2023.

Emma Juhnke, Paraprofessional at Evans Elementary, effective May 31, 2023.

Travis Molina, Job Coach at Lowell High School and Eagle Park Community School, effective June 2, 2023.

Ezekiel Tulloch, Paraprofessional at Eagle Park Community School, effective June 2, 2023.

Dawn Wood, Paraprofessional at River Forest Jr.Sr. High, effective May 31, 2023.

Non-Certified Clerical

Alicia Madvek, Data Entry Clerk at NISEC Central Office, effective June 30, 2023.

Registered

Jessica Heinrich, Eagle Park Community School Nurse, effective June 27, 2023. Never Started.

C. Terminations

None at this time.

D. Appointments

Certified

Erica Bizon, Autism Teacher at Southridge Elementary, effective August 10, 2023.

Robyn Buehrle, Mild Interventions Teacher at Hobart High School, effective August 14, 2023.

Travis Molina, Life Skills Teacher at Merrillville High School, effective August 14, 2023.

Classified

Hannah Gull, Paraprofessional at Oak Hill Elementary, effective August 16, 2023.

Barbara Hooker, Paraprofessional at River Forest Middle School, effective August 15, 2023.

Jessie Sluder, Paraprofessional at Hobart High School, effective August 16, 2023.

Non-Certified Custodial

Mark Berry, Maintenance/Custodian at NISEC and Eagle Park Community School, effective July 6, 2023.

Registered

Jody Martin, Behavior Consultant at Eagle Park Community School, effective August 16, 2023.

Angelica Weaver, Part-Time Behavior Consultant at Eagle Park Community School, effective August 16, 2023.

E. Independent Contracts

None at this time.

F. Leave of Absence

None at this time.

G. Conference Leave

Kirsten Gilmore, Infinite Campus User Group Training in Danville, IN on July 25, 2023.

H. Other

Penny Bult, Adjustment to Salary, effective August 14, 2023.

Dr. Kleefisch moved for Board approval of the Personnel Report, as presented. The motion was seconded by Mrs. Dunlap and passed unanimously.

20. Mr. Biggs asked for comments or questions from the Board.

There were none.

21. Mr. Biggs asked for comments or questions from the Audience.

There were none.

22. Mrs. Neese moved to adjourn the meeting. The motion was seconded by Mr. Porras and passed unanimously.